Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_ Block \_\_\_\_

***GENERAL SAFETY RULES (The big Wrap UP!)***

* ***Develop a Safe Attitude***

1. Read and follow all posted \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_.
2. Consider each person’s safety to be your \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
3. Work \_\_\_\_\_\_\_\_\_\_\_\_\_\_ and give your full \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to the task at hand. Never indulge in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or other foolish \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
4. Stay out of danger zones as much as possible. These are usually marked with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
5. Put up warning signs on things that are \_\_\_\_\_\_\_\_\_\_ and could cause \_\_\_\_\_\_\_\_\_\_\_\_\_.
6. Lift with your \_\_\_\_\_\_\_\_\_\_, not your \_\_\_\_\_\_\_\_\_\_\_\_\_. Keep your back straight. To keep better \_\_\_\_\_\_\_\_\_\_\_\_\_, get help to lift or move long or \_\_\_\_\_\_\_\_\_\_\_\_\_ items.
7. Handle materials with sharp edges and pointed objects \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
8. Report \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to your teacher at once.
   * ***Have Respect for Tools and Equipment***
9. Never use any tool or machine until \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
10. Before you use any tool or machine, make sure you know the safety \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and make sure you get your teacher’s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
11. Use equipment only when the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is in the lab.
12. Do not let others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ you while you use a machine.
13. Do not use electrical tools or equipment if the cord or plug is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
14. Always use the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ tool for the job. The wrong tool could \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ you or damage the part you are working on.
15. To avoid injury, use the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ machine for the job. Check with your teacher for the appropriate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
16. Keep your hands and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ away from all \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ parts.
17. Before you leave a machine, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. If you are finished, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ the machine and the area around it.
18. When you have finished working, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ all tools and unused \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to their proper \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
    * ***Prevent and Control Fires***
19. Store oily rags in a closed \_\_\_\_\_\_\_\_\_\_\_\_\_\_ container to prevent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
20. Know where the nearest fire \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is and how to use it.
    * ***Wear Appropriate Clothing and Protective Equipment***
21. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ wear eye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the wood shop.
22. Wear hard \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or boots with rubber soles.
23. Use ear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ near loud equipment.
24. Do not wear loose \_\_\_\_\_\_\_\_\_\_\_\_\_\_, jewelry, or other items that could get caught in machinery. Tie back long \_\_\_\_\_\_\_\_\_\_\_\_\_.
25. Do not wear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ while operating power tools.
    * ***Have Respect for Hazardous Materials and Waste***
26. Products with major health risks should have a \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ (MSDS) available.
27. Other common chemicals will have safety information on the \_\_\_\_\_\_\_\_\_\_\_\_. Check the labels of materials before you use them.
28. Wear appropriate \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (PPE) when working with hazardous materials.
29. Work in a well- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ area.
30. Follow your teacher’s instructions for disposal of \_\_\_\_\_\_\_\_\_\_\_\_\_\_ materials and waste.
    * ***Maintain the Lab***
31. Keep the work area \_\_\_\_\_\_\_\_\_\_\_\_\_. Keep the \_\_\_\_\_\_\_\_\_\_\_ & aisles clean at all times.
32. If a liquid spills, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
33. Always use a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, not your hands, to clean dry materials from a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or piece of equipment.
34. Store all \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ properly.